

CITY OF REDLANDS
LIBRARY BOARD OF TRUSTEES

SPECIAL MEETING AGENDA

Wednesday, June 26, 2024

8:30 A.M.

A.K. SMILEY PUBLIC LIBRARY
CONTEMPORARY CLUB

173 S. Eureka Street

Redlands CA 92373

Bill Hatfield

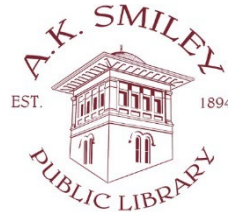
PRESIDENT

Rosa Gomez

VICE PRESIDENT

Marty Davis

TRUSTEE



Bill Hardy

TRUSTEE

Kate Pretorius

TRUSTEE

Don McCue

LIBRARY DIRECTOR

The following information comprises the agenda for a special meeting of the A.K. Smiley Public Library Board of Trustees.

- I. Call to order – Bill Hatfield
- II. Public Comment
(At this time, the Library Board will provide an opportunity for the public to address them on any subject, within the jurisdiction of the Library Board, which is not already scheduled on this agenda. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting. Comments will be limited to three {3} minutes.)
- III. Discussion and possible action regarding relationship between Library and City
 - A. State of California Education Code
 - B. Smiley Library Manager Responsibilities
- IV. Discussion and possible action regarding the 5-Year Strategic Plan Year I Review
- V. Discussion and possible action regarding Development and Fundraising
 - A. 2026 Gala
 - B. Mid-Year Appeal
 - C. Newsletter Frequency
- VI. Discussion and possible action regarding Endowment Investment Firm
- VII. Discussion and possible action regarding the Museum of Redlands
 - A. Transfer Agreement
 - B. Operational Needs
 - C. Museum Store
 - D. Event Pavilion
 - E. Exhibits Update – Nathan Gonzales
- VIII. Overview of Library Operations, Presented by Don McCue, Library Director
 - A. Discussion and possible action regarding Library Infrastructure
 - B. Library fees and fines
 - C. Discussion and possible action regarding analysis of Circulation and Attendance
 - D. Report on IT
 - E. Discussion and possible action regarding social media

- F. Discussion and possible action regarding Library Outreach to Underserved Communities
 - i. Dia de los Muertos
 - ii. Mexican Independence Day
 - iii. Black History
 - iv. Other Languages Outreach
 - v. Seniors
 - vi. Offsite School Visits and other opportunities
 - vii. Bookmobile
- G. Discussion and possible action regarding Adult Literacy Program
- H. Library Security Issues
- I. Discussion and possible action regarding Smiley Heritage Tours
- J. Discussion and possible action regarding Friends of the Library issues including budget
- IX. Board of Trustees
 - A. Discussion and possible action regarding the Trustee Handbook.
 - B. Discussion and possible action regarding Trustee Recruitment, Development and Terms.
- X. Recess Library Meeting to Closed Session
 - A. Contract Negotiation of Library Director
- XI. Reconvene Library Meeting
- XII. Closed Session Report
- XIII. Adjournment
 - The next regular meeting of the Library Board of Trustees will be held on Tuesday, July 9, 2024.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Goutam Dobey of the Municipal Utilities and Engineering Department at (909) 798-7584, Ext. 2. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)